

**OFFICIAL MINUTES OF THE BOARD OF DIRECTORS
OF THE CAMERON APPRAISAL DISTRICT
CAMERON COUNTY, STATE OF TEXAS**

Time & Date: 5:45 p.m. – June 14, 2021

Place: 2021 Amistad Drive - San Benito, Texas

Purpose: Regular Meeting

1. The meeting was called to order by Chairman David Garza at 5:45 p.m. with a quorum present. The option to join via Zoom was still offered to anyone who preferred to join virtually.
2. The Pledge of Allegiance followed by the Texas Pledge
3. Members present: David Argabright, Frank Davalos, Jr., David A. Garza, Jim Tipton, Jesse Villarreal, and Gilbert Weaver.

Members absent: Gloria Casas, Ricardo Morado, Dr. Prisci Roca Tipton and Tony Yzaguirre, Jr.

CAD staff present: Richard Molina, Loretta Salinas, Norma Jimenez, Mary Morales, Joe Orozco, Hector Briones, Ramiro Reza, Rick Moreno, Robert Romero and George Garcia

Others present: CAD Attorney Jim Evans (via ZOOM)

4. Jesse Villarreal motioned to approve the minutes of the regular meeting on April 19, 2021. Seconded by Gilbert Weaver.

Aye - Six (6)

Non-Voting – None (0)

5. No one was present to address the Board during public access.

6. Liaison Officer Ana Medina reported the following:

- Monthly visits to the Brownsville Cameron County Tax Office are on the 1st and 3rd Wednesday of the month from 8:30 a.m. to 12:00 p.m. Her last visit was on June 2nd and her next scheduled visit is June 16th.
- ARB hearings began May 4th and are scheduled to continue through mid-July. She has assisted some taxpayers with questions on the ARB survey.
- At this time no other events are scheduled.

7. Board members were provided with the April and May 2021 financial report in their packets. Norma Jimenez provided the board with a detailed explanation of the May report.
8. The Board proposed a budget amendment to (1) transfer unspent 2020 allocated funds to committed fund for future projects and (2) transfer of other unspent funds and unassigned miscellaneous revenues and interest to committed fund for future projects.

Jim Tipton motioned to approve the resolution (**Attachment A**) proposing a budget amendment to transfer unspent allocation amounts from 2020 budget and the resolution (**Attachment B**) to transfer unbudgeted funds. Seconded by Jesse Villarreal. A copy of the approved resolution proposing a budget amendment will be sent to entities and this item will be placed on the agenda at the August meeting for adoption.

Aye – Six (6)

Non-Voting – None (0)

9. The following information was provided in the Chief Appraiser's report:
 - A. The Cameron Appraisal District BOD Budget Committee held a budget workshop on the Proposed Budget for the 2022 fiscal year on June 9 at 12:00 p.m. All participating taxing units were sent an invitation to attend the workshop and share any input or suggestions regarding the budget. No one from any of the entities attended the meeting. Mr. Garza and Mr. Villarreal, along with other CAD staff were present at the workshop. Dr. Prisci Roca Tipton was not able to attend.

The 2022 Proposed budget for Cameron Appraisal District is \$6,135,371. The District expects to have upward of 215,130 accounts in our files to value for tax purposes. The budget has increased by 7.01% and the cost per parcel has increased by 6.54% to \$28.52 per parcel for fiscal year 2022

The proposed budget includes the entity contributions, employee positions, and salary ranges. The line item costs compare the 2022 adopted budget to the 2023 proposed budget. The budget is further broken down to show how the budget is expended throughout the various departments of the district and is further supported by a detailed narrative description of each line item.

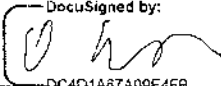
- B. In accordance with Section 6.06(a) of the Property Tax Code, CAD's proposed 2022 budget was timely submitted to board members and a copy will be mailed to all entities on June 15.
- C. CAD will be closed in observance of the Board approved Independence Day Holiday on July 5.
- D. Frank Davalos, Jr., BOD secretary, will mail letters to the entities in July informing them of the date of the public hearing regarding the 2022 proposed budget.
- E. Anticipated date appraisal roll will be certified is July 20.
- F. Delivery of appraisal roll totals to Assessor/Collectors with courtesy copies provided to entities will be prior to July 25.
- G. Anticipated date for computer to open for 2021 year is July 27.
- H. The public hearing on the 2022 proposed budget will be published in local newspapers on or about July 18.
- J. The next board meeting is scheduled for August 16. The Public Hearing on the budget will begin at 5:30 p.m., followed by the Regular Meeting at 5:45 p.m.

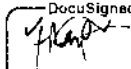
10. No executive session was held.

11. No action was needed on item #10.

12. David Argabright motioned to adjourn at 6:15 p.m. Seconded by Frank Davalos, Jr..

Aye – Six (6)
Non-Voting - None (0)

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STATE OF TEXAS §

SCANNED

COUNTY OF CAMERON §

RESOLUTION PROPOSING BUDGET AMENDMENT TO TRANSFER UNSPENT ALLOCATION AMOUNTS FROM 2020 BUDGET

WHEREAS, the Cameron Appraisal District ("District") has unspent allocations from the 2020 budget, and

WHEREAS, the Board of Directors ("Board") of the District wishes to transfer those funds to a fund balance for future building projects, including roof repair and replacement, and

WHEREAS, section 6.06(c) of the Texas Tax Code requires the Secretary of the Board to deliver a written copy of any proposed amendments to the presiding officer of the governing body of each taxing unit participating in the District not later than the 30th day before the date the board acts on it,

NOW THEREFORE, BE IT RESOLVED THAT the Board hereby proposes an amendment to the 2020 budget to transfer \$73,604.34 in unspent allocations from that budget to a fund balance for future building projects, including roof repair and replacement.

BE IT FURTHER RESOLVED that the Secretary of the Board is hereby directed to deliver a written copy of this resolution to the presiding officer of the governing body of each taxing unit participating in the District.

ADOPTED this 14th day of June, 2021.

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David Argabright
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David Argabright

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Frank Davalos, Jr.
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Frank Davalos, Jr.

Ricardo Morado

Dr. Prisci Roca Tipton

Gilbert Weaver
Gilbert Weaver

Gloria Casas

David A. Garza
David A. Garza

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JM TIPTON
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Jim Tipton

Jesse Villarreal

STATE OF TEXAS §

COUNTY OF CAMERON §

SCANNED


RESOLUTION TO TRANSFER UNBUDGETED FUNDS

WHEREAS, the Cameron Appraisal District ("District") has \$125,338.75 in unbudgeted and unspent funds that do not constitute unspent budget allocations, and

WHEREAS, the Board of Directors ("Board") of the District wishes to transfer those funds to a fund balance for projects, including server upgrades and replacement, and

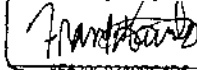
NOW THEREFORE, BE IT RESOLVED THAT the Board hereby approves the transfer of \$125,338.75 in unbudgeted and unspent funds that do not constitute unspent budget allocations, to a fund balance for projects, including server upgrades and replacement.

ADOPTED this 14th day of June, 2021.



David Argabright

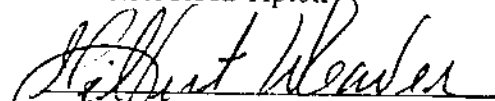
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Frank Davalos, Jr.

Ricardo Morado

Dr. Prisci Roca Tipton

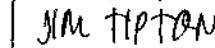

Gilbert Weaver

Gloria Casas



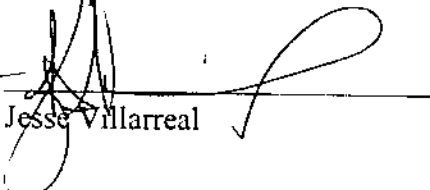
David A. Garza

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Jim Tipton



Jesse Villarreal